

APPROVED MINUTES
Nevada Union High School - SITE COUNCIL
Thursday, September 18, 2014
Library Conference Room
3:00 p.m.

MEMBERS PRESENT: Carol Lee (Staff), Carolyn Bronson (Parent), Courtney Wadman (Staff), Cynthia Slayton (Parent), Dan Frisella (Staff), Jordan Horowitz (Staff), Junet Bedayn (Student), Kyler Vaughn (Student), Michael Hill-Weld (Parent), Joy Davis (Staff), Risa Roseman (Parent), Skyler Trent (Student), Tori Newman (Student)

MEMBERS ABSENT: None

MEMBERS OF THE PUBLIC PRESENT: None

PUBLIC MEETING

1. MOVED BY Jordan SECONDED BY Cynthia
to call the meeting to order at 3:04 p.m.
2. MOVED BY Jordan SECONDED BY Carolyn
to approve the agenda as presented. APPROVED BY ALL.
3. MOVED BY Jordan SECONDED BY Carol
to review and approve the minutes for the May 15, 2014 meeting. Michael suggested that we revise the minutes to include a list of members present and their role, identifying clearly who was a member of site council and who was a member of the community. He also suggested we clarify the acronyms by spelling out each term clearly. APPROVED BY ALL.

PUBLIC FORUM

1. Invitation to members of the public to address the School Site Council with issues not on the agenda.

Cynthia noted that one thing not on the agenda is election of President/Chair Person. Jordan said that under physical concerns he would like to add Site Plan. Last year we had discussed 2-5 year plan for facilities maintenance. He requested that we add this to the plan. Cynthia agreed that she would like to see this as well, for facilities were discussed in Site Council meetings several times during the 2013-2014 school year. Jordan said last year Mike Blake had said the District was putting together a committee. Two of our Site Council members had asked to be a part of this committee. This never took place despite multiple (4-5 times) requested. Dan said that he is happy to communicate to the District that we would like follow up regarding this request for a committee and an overview of the facilities plan. Michael said that the District should have a 5 year plan as part of a state requirement. Dan reaffirmed that he will make that request.

I. NEW BUSINESS

1. Introductions

Dan welcomed all members in attendance and introduced himself as the proud principal of Nevada Union High School (N.U.). Jordan introduced himself. He has been a math teacher here at N.U. for 13 years. Cynthia introduced herself as a parent serving again on Site Council for the

2nd year in a row. She has experience sitting on Site Council for the Marysville Joint Unified School District. Courtney Wadman introduced herself as the Dance Teacher, and this is her 5th year teaching at N.U. and 3rd year on Site Council. Michael introduced himself as a parent, finishing his 6th year at the Elementary School District. Skyler is a senior here at N.U. Carol Lee is a Classified Staff representative, 3rd year on Site Council. Joy Davis is a special education resource teacher. This is her 4th year teaching at N.U. She has attended Site Council meetings in the past, but this is her first year as a member. Risa Roseman is a parent of a sophomore. This is her first time as a member on the N.U. Site Council, although she served for 2 years on her son's elementary school Site Council. Junet Bedayn is a sophomore student at N.U. Tori is a senior and ASB Vice President. Kyler Vaughn is a senior and ASB president. Carolyn Bronson is a parent of formerly graduated N.U. students and School Board president of the Penn Valley Union Elementary School District. This is her 2nd year on the N.U. Site Council.

2. Purpose and Guidelines for School Site Council

Dan shared a copy of the Bi-Laws and a Slide Show presentation of the obligations of the School Site Council. We are an elected or selected group of representatives (with the exception of the school principal). The slide show reviewed how members are chosen. Carol will be posting all of our upcoming meeting minutes on the Nevada Union Website. In our case, we have 4 students, 4 parents, and 8 school employees. We still have one vacancy for a certificated non-teacher (e.g. counselor, nurse, librarian). We have 4 classroom teachers. Our responsibilities are to facilitate annually the revisions/updates to our school goals, improvement strategies, and planned expenditures. We are also expected to ensure these goals and strategies are measurable, legally compliant, and support the Districts goals/plan. We need to seek input from all advisory committees. We need to identify the advisory committees on our campus.

Cynthia added that last year we had a handout at the first meeting with all of the goals that Site Council had established the previous year and the timeline/progress towards each goal. She suggested that we should provide that again for this year with updates to the goals/progress that was made last year. Dan continued to outline the positions/roles for the school site council. We will elect a chairperson, and the Chairperson and Principal develop the agenda for each meeting. The agenda is posted 72 hours in advance. Jordan recommended that all action votes for today be tentatively approved until our next meeting to provide time for members of the public to object or comment. Any action item should be pending because we did not publically post the agenda on the school website (due to the website not providing access at this time, but this will be corrected). Dan suggested we may want to create a list of the committees who will advise this council and create a schedule for these presentations. We have a progress report due to the Western Accreditation of Schools and Colleges (WASC), and our coordinator, Gordon Bishop, will be presenting to our council. Other advisory committees include the Safety Committee, Management Team, Executive Student Council, Teachers Association, Classified Association, Technology Committee, Positive Behavior Interventions and Supports Committee, Curriculum Committee, Student Congress, Department Chairs. Jordan asked if we have a testing committee. Dan said that we have a Testing Coordinator. Cynthia said that she would like to have an update from last year, particularly regarding the survey we are supposed to have from California State University, Los Angeles. Dan said that there was a

quote received from CSULA, but at the time there had been a bullying survey and a Site Council survey, and there was concern over too much surveying. Skyler mentioned that he had felt as though the survey from last year had potential for good feedback, but there was no room for open responses/comments on each question. Carolyn asked if there was any plan to pursue a school wide survey on climate for this school year. Dan said that it is important to use measureable data towards our goal. We can determine as a Site Council this year if we want to pursue this survey. We have our WASC Action Plan and goals from Site Council, so we want to make sure these are aligned. As a Site Council, we can assign subcommittees to assist with analyzing data and evaluating/revising our school plan.

3. Review of Bi-laws

Carol said that we should have 5 teachers as opposed to 4, based upon the composition of members with an even balance of staff and parents/students. Our Bi-laws state that a majority of the 8 staff member positions will be classroom teachers. We currently need 1 more classroom teacher and 1 certificated support person. Kyler noted that Section 2 says all members of the council shall serve a two-year minimum, but the ASB president and Vice President are required to be members of the council as part of their constitution. They can only serve for one year, since they are seniors serving only one year. He suggested that perhaps there should be a revision of the bylaws or the executive council constitution to be consistent. Jordan suggested that we include an item on our next agenda regarding the manner in which we revise our Bylaws. Cynthia noted that we need to make sure there is nothing prohibiting changes we may need to make for the education code. Dan said that he will research this for our next meeting.

Cynthia said that she would like to nominate Jordan as Chairperson, Carolyn seconded this nomination. APPROVED BY ALL. In the event of the Chairperson's absence, the Vice Chairperson will run the meeting. Junet volunteered to fill this role; Jordan nominated, Michael seconded. APPROVED BY ALL. Jordan nominated Courtney to be the secretary, and Carolyn seconded. APPROVED BY ALL. Carol agreed to be a substitute secretary in Courtney's absence. Tori is nominated for parliamentarian by Kyler. Seconded by Michael. APPROVED BY ALL.

4. SSPSA Goals vs. WASC Action Plan

Dan distributed the school goals and explained that WASC will accept school goals as an action plan, so there is an opportunity to merge these goals if we believe we can. Under each goal there are 4-6 specific tasks. It looks like goal #7 is missing from the handout. Jordan asked what merging them would look like. Dan said that in school goal #1: Increase proficiency rates on the California High School Exit Exam (CAHSEE). The school created focus groups with representatives from all stakeholders for seeking input on our goals and areas of needed focus. Dan said that there is a great deal of overlap, and it may make sense to divide ourselves into small groups to evaluate progress towards these goals. Carolyn said that it would be beneficial to have some time to read through and consider any plans. Risa agreed that it would be nice to have time to evaluate this. She noted that the WASC report is not accessible on the website at

this time. Cynthia said that we should timeline sooner rather than later to review and vote on the school Site Plan since it will be presented to the School Board in February. Dan said he will email the complete WASC action plan for us to review and the School Site Plan. Joy said that she is happy to help with this because she is familiar with both documents and will highlight areas of overlap. Jordan asked if we could set up these documents on Google Drive. Junet said that she is confused regarding if the WASC review board set out requirements for us or if we created this plan. Dan said that we created the document based upon the report. WASC accepted our action plan based upon what they saw and what we reported. Joy said that we developed our focus areas through the input of our focus groups, with all stakeholders given an opportunity to provide input and to be part of these focus groups. The individual tasks under each goal will be evaluated for whether or not they were met. In 3 years, the WASC document is the one we need to focus on. Michael said that we may not want to worry about melding the Site Plan with the Planned Improvements in Student Performance for WASC. Junet asked if we are able to make some revisions to our school goals. Dan affirmed that yes, we can make revisions prior to the presentation to the Board in February.

Cynthia said that she had offered to be part of the Parent Advisory Committee. Meetings will be the first Tuesday of the month, and any parent from the Site Council can participate. Cynthia is willing to serve, but if another parent from Site Council wants to fill the role, they are welcome to take her place. Michael said that he did not hear a Facilities Advisory Committee on the list. Dan said that he doesn't believe one exists. Michael said that he would like to propose that there be a wider representation for facilities on the committee from just those listed on school goal 8 (parent club, athletics, and site council). Carolyn added that it would be important for input to be provided to the District from this advisory committee. Michael expressed interest in being a part of this committee.

MEMBER COMMENTS/CONCERNS

1. Invitation to council members to address issues not on the agenda.

None

REPORTS

1. Students (non-action item)
2. Principal (non-action item)

Dan said that the school year is off to a good start; things seem to be positive amongst the students and staff. Closing campus was a large undertaking, and he had prepared for a great deal of opposition, but there has not seemed to be overwhelming opposition. There are long lines for food, but there have been positive changes with the food provided in our cafeteria. There is fresh produce and a salad bar and many new additions. Dan is working on trying to get a taco truck. Tori said that there do seem to be a few groups on campus of students who are unhappy. Kyler said the majority of discontent is misunderstanding or a lack of education on the motives behind closing campus. Kyler put a post on facebook and there was a lively discussion 57 comments. Dan said that he was willing to meet at lunch to continue the discussion, but no one showed up for the meeting. Junet said that the new security guard, a younger male, creates a positive environment with the kids. A lot of people like him. With all the new rules, some students feel that there is a lack of that with other officials, so perhaps more focus on trust and relationship building will help with more students feeling positive about security and closed campus.

Tori said that we need to make a motion for a date for future meetings. Tori moved to

make a motion for the 3rd Thursday. Kyler seconded it. Carolyn moved to amend the motion for the exception of breaks to reschedule and negotiate that date at the meeting prior. Cynthia seconded. Cynthia suggested that we consider the 2nd Thursday of the month. Tori revoked her original motion. Cynthia moved to have our meetings on the 2nd Thursday of the month except where there is a holiday. Michael seconded this motion. APPROVED BY ALL.

Confirmed our next Meeting on October 9th at 3:00 p.m.

Carol moved to adjourn. Joy seconded. APPROVED BY ALL.

ADJOURNMENT at 4:39 p.m.