

Nevada Union High School Site Council Meeting Minutes  
Thursday, March 8, 2018  
J204  
4:00 p.m.

Welcome: Emily West, Chair

Minutes: Kelsey Langel

In attendance:

Andy Burton, June Gilfilan, Kelsey Langel, Tayelor Leppek, Julia Mau, Cathy Harmon, Shaun Hurtado, Kelly Rhoden, Milly Starr, Emily West

### 1. PUBLIC MEETING

A. Call to Order : 4:05 PM

B. Agenda : Approved, Andy moved, Kelsey seconded

C. Minutes of the February 8, 2018 Meeting: Approved, Julia moved, Tayelor seconded

### 2. PUBLIC FORUM

Invitation to members of the public to address the School Site Council with issues not on the agenda (non-action items which may be added to future agendas)

None

### 3. REPORTS

A. Students (student council, non-action items) : Tayelor talked about a dress and coat drive that is just finishing up and mentioned the spring sports that are starting. There is a spring blood drive in two weeks on March 23, 2018.

B. Principal (non-action items) :

Shaun Hurtado spoke about school safety on campus. The biggest change to our safety plan has been moving the evacuation area from the football field to elsewhere on campus. Not only for safety of students and staff, but also to make students more easily accessible by medical professionals, fire department, etc. This also helps for quicker evacuations of students since there are multiple ways to get off campus. The events in Florida brought to light many things that we are changing after debriefing with law enforcement and Chris Espedal (NCSOS). Along with moving evacuation areas, we are also moving to a system where fire alarms have a two-step pull instead of a one-step pull. This will cut down on the number of false/pulled alarms. Our CERT (Community Emergency Response Team) team is now fully trained to help in emergency situations. We are looking at ALICE trainings for students and staff. Shaun explained what Chris Espedal shared at a staff meeting yesterday and why new protocols are actually best practices. Andy found it interesting when Shaun said, "We have the *right* to flee" if that is the best choice. Kelly explained that the adults on campus are able to make the best decision for the specific situation. She discussed that there are many different scenarios and we need to be prepared for all different kinds. Staff needs to know they can make the best decision for their students and themselves. The question was about how this information will be given to our students and parents. Kelly reiterated that while it is important to be ready for an active shooter situation, there are MANY other emergency situations that we need to talk about and be prepared for. Shaun talked about how the focus needs to also be on relationships and campus connections. Building up these relationships will allow students to feel more comfortable sharing information with staff. This is one of the reasons that culture is such a focus on our campus right now. Andy's concern is that there has now

been a major shift in the safety plan where there are many different scenarios depending on the incident and also that students are being given a certain amount of freedom to flee if they want to as opposed to just waiting to hear from the teacher. Shaun mentioned that maps are being updated along with communication so that students and staff are fully aware of where they need to go. Andy asked if there has been any discussion with law enforcement about window coverings, etc. Shaun said that right now protocol is to have windows covered when school goes into lockdown. Cathy also had questions about door locks. Shaun talked about how the new protocol is that doors should be locked at all times and that staff has been asked to let admin know if locks are not working correctly in any way. Admin is also looking at new items that help with locking doors and security. Kelly said that a few years ago all the locks were all checked to make sure they could be locked from inside. Cathy mentioned that at her school they are working through the idea of how to get information out and will all-calls work? Anonymous app was also mentioned for a resource for students to use as a way to report information that admin should know. Stop it app? Emergency line stickers on all phones were also suggested.

C. WASC (Western Association of Schools and Colleges - non-action items):

1. Site Community Groups are working towards WASC goals. Community Roundtable is March 15, cafeteria 5:30.

4. COMMENTS FROM COUNCIL MEMBERS AND PUBLIC:

- A. Today there was a community situation where law enforcement was involved and because of that, admin decided to postpone our fire drill.

5. UNFINISHED BUSINESS

a. Presentations by Departments:

- i. Keri Kemble: English Department- Keri is at conference
- ii. Molly Starr: Social Science- Struggling with creating common assessments because of the idea of whether or not they should focus on content or skills, but they did make some skills-based assessments and are now working in content groups to create essential learning outcomes and common assessments.

6. NEW BUSINESS

b. Single Plan for Student Achievement: SPSA Report

- i. Our job is to review and approve so progress can be made. It's an in-depth snapshot of our school. This covers different goals we have and what we are working on to meet them. June suggested that we add information about SUMS grant funding to include MTSS (Multi-Tiered Systems of Support) and STAR Reading data and how feeder schools were able to use information to help determine English placement. The idea is that we will also build these assessments for math- we have used Countywide Math Assessments the past two years.
- ii. This document will go to the board and will go on our school website.
- iii. We discussed how to look at data differently: compare 8th grade test scores to 11th grade or looking at different sub-groups to see what the real growth is.
- iv. Kelly brought up how on page 17, the data isn't 100% correct. This is a reflection of how specific data is pulled, especially with attendance. Our new SIS will help with this.
- v. We **cannot approve** it at this point, Kelly has some things to add after this discussion. Andy is making an editorial comment: making a graphic that combines all these important documents (WASC, LCAP, SPSA, etc.) and puts it into student-friendly language, public-friendly language.

c. Community Round Table Event: March 15, 2018 5:30pm

- i. Kelsey gave an overview of the Community Round Table Event. Sharing SLO's that were created based on the information they gave us a year and half ago. We want to get feedback from community members regarding our CTE programs. 20-25 community members are planning on being there. Thursday, March 15, 2018.

8. CLOSING

- A. Next meeting date set for Thursday, April 12, 2018

9. ADJOURNMENT: 5:30 PM